

**OFFICIAL PROCEEDINGS  
MARQUETTE CITY PLANNING COMMISSION  
May 06, 2025**

A regular meeting of the Marquette City Planning Commission was duly called and held at 6:00p.m. on Tuesday, May 06, 2025, in the Commission Chambers at City Hall. A video of this meeting is available on the City's website.

**ROLL CALL**

Planning Commission (PC) members present (7): W. Premeau, Vice Chair K. Clegg, M. Rayner, J. Fitkin, Chair S. Mittlefehldt, K. Hunter, S. Lawry  
PC Members absent (2): D. Fetter, A. Wilkinson (excused)  
Staff present: City Planner and Zoning Administrator Dave Stensaas, Zoning Official Andrea Landers

**AGENDA**

*It was moved by K. Clegg, seconded by J. Fitkin, and carried 7-0 to approve the agenda as presented.*

**MINUTES**

The minutes of the April 15, 2025, meeting were approved by consent, with the correction of a date as noted by S. Lawry.

**CITIZENS WISHING TO ADDRESS THE COMMISSION ON AGENDA ITEMS**

None.

**OLD BUSINESS**

**A. PC Bylaws – Draft Amendment**

D. Stensaas said that he prepared a final draft of the amended Bylaws, and that this version addresses the problematic issue with the PC's representative to the BZA that is created by elections being held in March. He said that he had discussed the problem with the City Attorney, and they considered the requirements of the City Charter for appointments to boards and committees. He also said that this proposal to move elections to January seems to be the best option and that it will be incumbent on staff to get the timing right for scheduling elections, but there shouldn't be any future issues with the PC's rep to the BZA not being able to be a voting member of the BZA at meetings in March. He also related that the rest of the changes are for issues discussed previously, most of which are clerical or grammatical fixes.

*It was moved by S. Lawry, seconded by M. Rayner, and carried 7-0 to approve the amended Bylaws as presented.*

**CITIZENS WISHING TO ADDRESS THE COMMISSION ON NON-AGENDA ITEMS**

None

**CORRESPONDENCE**

**A. County Commission Meeting Minutes of April 1<sup>st</sup>, 2025 – Excerpt re: Climate Action Plan**

D. Stensaas said that he wanted the Commission to see that the County adopted the Climate Action Plan that they had been working through and asked for comments on this winter, and that some of the comments provided by the Planning Commission and staff were incorporated into the final draft.

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**B. CATF letter of support for national award application**

D. Stensaas said that he wanted to share the letter written by Dr. Jes Thompson as a request by consultants Becket & Raeder for an American Planning Association award for planning excellence – the Daniel Burnham award - that they are applying for in the category of public outreach. He said the letter is an outstanding encapsulation of all the work that was done and he wanted that to be in the record and for the PC to see it.

S. Lawry stated that he wants to commend the City Staff too, as it wasn't just the consultants who were responsible for the public involvement, and I hope they are recognized if the award goes to Marquette.

S. Mittlefehldt said that she also wrote a letter of support emphasizing Staff involvement in the process, and it wasn't hard to write. She said it would be a great spotlight for the project and a community-wide award.

D. Stensaas said that it was an extraordinary level of engagement, and the Arts and Culture staff also were also instrumental in helping to get the public involvement process started.

**WORK SESSION ON REPORTS/PLANS/ORDINANCES**

**A. Land Development Code (LDC) Amendments**

The Planning Commission and staff reviewed each of the draft LDC amendments in the agenda packet. All of the items in the work session packet were discussed, with only a few amendments made by the Planning Commission while working through each item. Amendments were made to the draft text in the following sections and subsections of the LDC:

- Section 702 – moving item 6(b) to become new item (8)
- Section 705 – clarify that items exempted by subsection (3)(b)
- Section 908 – eliminate reference to slope in item (C)(3), and add text to item (C)(5)  
and revising the chart for bike parking space standards should reflect that “per employees” also states “per shift”.

**COMMISSION AND STAFF COMMENTS**

W. Premeau stated that he thinks that maybe there is an alternative to the Planned Unit Development (PUD) for innovative development proposals. Some discussion on this followed.

K. Hunter thanked J. Fitkin for her work on the permitted and prohibited plantings lists amendments and said it was very beneficial.

J. Fitkin thanked the Planning Commission for considering the new planting standards and said she was glad to have completed working on LDC amendments for this year.

S. Lawry said that he thinks we do have quite a bit of flexibility with the PUD option, and the Shop House Park proposal along the Dead River is a good example of a unique project.

S. Mittlefehldt said that she also appreciates the work done by Commissioner Fitkin on the plant standards, and said that she is excited about the Bike Rodeo that is happening soon, and if anyone else can volunteer there may still be opportunities to help out.

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D. Stensaas said that he also appreciates the work done by Commissioner Fitkin and he had forgotten that the previous City Arborist did not weigh in on that part of the draft LDC back in 2018 when it was first drafted, so this was a needed update and the current City Arborist was helpful in reviewing all of the new draft text.

**ADJOURNMENT**

Chair S. Mittlefehldt adjourned the meeting at 7:05 p.m.

*David Stensaas*

Prepared by D. Stensaas, City Planner and Zoning Administrator, Planning Commission Staff Liaison.