

## MARQUETTE HOUSING COMMISSION

Board Meeting Minutes

November 26, 2024

The meeting was called to order at 4:33 pm.

### **1. Roll Call**

Present: Stark, Agassi, Schumacher, and Maki

Absent: None

**2. Approval of Agenda:** Motion made by Schumacher, seconded by Agassi, to approve the agenda with the addition of the Youth and Family board report.

**3. Approval of Meeting Minutes:** Motion made by Agassi, seconded by Stark, to approve the October 22, 2024, meeting minutes.

**4. Public Comment:** None

### **5. Consent Agenda**

#### **a. Executive Director's Report**

##### **Pine Ridge Marquette:**

Vacancies: 0

##### **Lake Superior Village:**

Vacancies: 0

##### **Midway Drive Villas:**

Vacancies: 0

The rent will be increased by 10% effective December 1.

##### **520/522 Fisher Street:**

One house remains vacant. The house will remain vacant until we have heard about our MI Neighborhood grant application.

Applied for MI Neighborhood grant for widows, siding, doors, furnace, water heater, roof, and kitchen remodel. Commissioner Schumacher commented on the extra work needed on Fisher. ED said the architect will do a full run down of work needed.

##### **211 Mather:**

Vacancies: The tenant in the efficiency apartment moved out. The apartment will remain empty until the MI Neighborhood grant has been decided.

Applied for MI Neighborhood grant for foundation, furnace, water heater, windows, doors, roof, front porch repair and sidewalk repair.

##### **Executive Director:**

Completed and submitted budget for LSV and PRM for MSHDA.

Submitted MI Neighborhood grant for \$280,000. \$140,000 for each site.

Working to submit billing for LEO grant. We have yet to receive any reimbursement.

Jackie Stark accompanied ED at the City Commission meeting for the annual presentation.

Have not been able to secure a lawyer for the lawsuit regarding the fire.

Worked with NMU and the City of Marquette for replacement of NMU's roof antenna.

**b. Youth and Family Center Report.** Looking for a new full-time Director.

**c. Financials:**

- i. Business Activities – As presented in packet.
- ii. Pine Ridge – Wording of “Potential” questioned by Commissioner Stark. The only income is rent.
- iii. Lake Superior Village – Commissioner Agassi glad to hear both properties are in the positive.

**d. Approval of checks:** Checks questioned were Crystal Mountain trip and Agassi check.

**e. Cash Positions Statement:** Stark questioned less money in BA account from last month. All Commissioners would like to see how we are trending month-to-month with monies. ED will show an entire calendar year of balances.

**g. Lake Superior Village Report:** Full and collecting rent. The Project Manager is out on leave until January 20, 2025.

**h. Housing Choice Voucher Report:** HUD field office is telling HCV coordinator to continue leasing up. Motion made by Schumacher, seconded by Agassi, to approve the consent agenda.

**6. Communications**

a. NAHRO Presidential transition report. ED stressed Commissioners all read.

**7. Old Business**

- a. Committee for housing plan report – Leave on agenda in case we get monies.
- b. Strategic plan overview – Needs to take a week off to do 40-hour training.

**8. New Business**

**a) Resolution 2025-3 HCV FMR.** Motion by Schumacher, seconded by Agassi, to approve the HCV FMR 2025.

**b) 2025 Meeting Schedule** – Agreed by all.

**9. Public Comment:** None

**10. Adjournment:** The meeting ended at 5:35 pm.

  
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Signature

12/19/24  
Date