

File #: \_\_\_\_\_

Parcel ID#: \_\_\_\_\_

**STAFF REVIEW**

- For a sign/object/structure/project encroaching into a public right-of-way or on City property -

**Please fill out the form within 48 hours of receiving it.**

<u>Reviewing Department</u>	<u>Recommend Approval</u>	<u>Comments</u>
<b>Planning &amp; Zoning-Community Development</b>		Applicant knew where the ROW line was prior to building the retaining wall into the ROW, and unless moved, replacement of sewer main will require extra work for City and could be a costly burden on a future homeowner. Engineering and DPW staff would almost certainly not approve this request if the wall had not been built first.
Date Received: _____		
<b>Treasurer</b>		
Date Received: _____		
<b>Police</b>		
Date Received: _____		
<b>Engineering- Community Development</b>		
Date Received: _____		
<b>DPW</b>		
Date Received: _____		
<b>Fire</b>		
Date Received: _____		
<b>Community Services (Parks &amp; Rec.)</b>		
Date Received: _____		