

**THE CITY OF MARQUETTE
REQUEST FOR PROPOSALS
FOR
ENVIRONMENTAL ASSESMENT SERVICES**

Intent

The City of Marquette is seeking proposals from qualified consultants to complete an environmental assessment that meets the requirements of the National Environmental Policy Act (NEPA). The environmental assessment is required for a Port Infrastructure Development Program grant funded dredging project and will be submitted to the United States Maritime Administration (MARAD).

Proposal

The consultant's proposal shall be delivered via email to Mikael Kilpela at mkilpela@marquettemi.gov prior to **10:00 A.M. Friday May 27th, 2022.**

The City asks that the proposals be concise and contain the following:

- Company legal name, addresses, and phone numbers
- Statement of understanding of the work requested
- A not to exceed cost to complete the proposed work assuming an informal consultation is sufficient for Section 7 of the Endangered Species Act.
- An alternate cost to be used if a formal consultation is required for Section 7 of the Endangered Species Act.
- Resumes of individuals who would perform the work
- Three examples of previous work similar to what is proposed

Proposal Selection

Proposals shall be reviewed and evaluated by the City Engineer, Assistant City Engineer and Hydrology Engineer. A submittal shall be selected based on the above proposal content.

The City of Marquette Reserves the right to reject any and all proposals.

Scope of Work

A. Complete and provide an environmental assessment that meets the requirements of NEPA. The Environmental Assessment document must follow the guidance provided in Appendix V from MARAD. Information on the proposed project is included in Appendix I – Grant Proposal and Appendix II – Project Area Map. Appendix III includes a previous environmental assessment completed in the project area and test data from soil collected from the dredging area. Appendix IV includes a previously completed archaeological survey in the proposed project area.

B. Complete review for Section 7 of the Endangered Species Act. Review existing data to determine if a threatened or endangered species may be affected by the proposed project and obtain information from MARAD if informal consultation is an appropriate approach and if the consultant may act on MARAD's behalf. If formal consultation is required, complete a biological assessment and opinion to be submitted to the resource agency. Please include an alternate cost for a formal consultation as noted in the proposal requirements above.

C. Section 106 of the National Historic Preservation Act and Tribal Consultation will be completed separately by others and should not be included in the proposal.

Attachments:

Appendix I – Grant Proposal

Appendix II – Project Area Map

Appendix III – Previously Completed Environmental Assessment and Soil Sample

Appendix IV – Phase I Archaeological Survey

Appendix V - MARAD Guidance Documents and Contact Information